THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)
KapasBhavan, Plot-No. 3A, Sector 10, CBD Belapur,
Navi Mumbai- 400 614. Telephone No. 27579217,
Fax No. 27579219.
Web site: http://www.cotcorp.org.in,http://www.ministryoftextiles.gov.in
E-mail: headoffice@cotcorp.com

1	Title of the Tender	:	Printing of 700 Wall Calendars for its Office at KapasBhavan, Plot-No. 3A, Sector 10, Post Box No.60, CBD Belapur, Navi Mumbai- 400 614
2	Tender Ref. No.	:	CCI/ADM/PRINTING TENDER/2018-19 dated 15.10.2017
3	Product Category	:	Printing of 700 Wall Calendars
4	EMD	:	Rs. 2000/-
5	First announcement Date	:	15.10.2018
6	Last Date & Time of Document Collection	:	All working days upto30.10.2018 between 11 a.m. to 5.00 p.m.
7	Last Date & Time of Submission	:	31.10.2018Upto 3:00 p.m
8	Opening Date & Time	:	31.10.2018 at 3.30 p.m only.
9	Work description	:	Wall Calendar - Size 17" x 27", 12 Sheets, Two Colour Printing on 75 GSM Maplitho Paper, CCI's Logo on top.Closed holidays marked in red colour. (as per our sample).
10	Pre-Qualification	i)	Printing agency shall bereputed & experienced firms
		ii)	Requisite EMD of Rs.2000/- to be drawn on any scheduled bank.
		iii)	PAN No. (self attested copy must be enclosed)
		iv)	GST. No.

भारतीय कपास निगम लिमिटेड, नवी मुंबई.
(भारत सरकार का उपक्रम)

कपास भवन,प्लॉट नंबर 3/ए, सेक्टर नं.10, सीबीडी बेलापूर,
नवी मुबई-400614, टेलि. नं 27579217,फैक्स नं.27579219.
Web site: **http://www.cotcorp.org.inhttp://www.ministryoftextils.gov.in**
E-mail: **headoffice@cotcorp.com**CIN:U51490MH1971GOI014733

भाकनि/प्रशा/प्रिंटिंग टेंडर/2018-19दि.15.10.2018

निविदा सूचना

भारतीय कपास निगम लिमिटेड, कपास भवन, प्लॉट नंबर 3/ए, सेक्टर -10,सीबीडी बेलापूर, नवी मंबई-400 614 दो बिड यानि टेक्नीकल बिड-I व वित्तीय बीड-IIअलग अलग कवर में वॉल कैलेंडर्स की 700 प्रतियों की छपाई के लिए प्रतिष्ठित एवं अनुभवी फर्मस् से निर्धारित फॉर्म में मोहरबंद निविदाऍं आमंत्रित करता है ।

क्र. सं.	कार्य का स्वरूप	मात्रा	ईएमडी (रू.)	कथित कार्य पूरा करने की समयावधि
1.	वॉल कैलेंडर – साईज 17"x27",12 शीट्स, 75 जीएसएम माप्लीथो पेपर पर दो कलर में प्रिंटींग, उपर भकनि का लोगो, सार्वजनिक छुट्टीयॉं लाल कलर में मार्क की जाए। (हमारे नमूने के अनुसार)	700 कॉपी	रू.2,000/- (दो हजार रूपये केवल)	कार्य अनुमोदन से 12 दिनों में पूर्ण किया जायेगा एवं सुपुर्दगी दी जायेगी.

1. **निविदा फॉर्म कपास भवन में उपर्युक्त पते पर दिनांक 30.10.2018 तक किसी भी कार्य दिवस में प्रात: 11.00 बजे से सायं 5.00 बजे तक उपलब्ध है ।**
2. टेंडर दस्तावेज निगम के वेबसाईट यानि www.cotcorp.org.in अथवा सरकारी टेंडर पोर्टल www.eprocure.gov.in से डाऊन लोड कर सकते है ।
3. टेंडरकर्ता भारतीय कपास निगम लिमिटेड के पक्ष में किसी भी शिड्यूल बैंक पर मुंबई/नवी मुबई में भुगतान योग्य डीडी/पीओ के रूप में 2000/- रू की जमा राशि निविदा की टेक्नीकल बीड-I के साथ संलग्न करें । जमा राशि के बगैर निविदाए रद्द की जायेगी ।
4. मोहरबंद निविदाऍं भारतीय कपास निगम, 4थी मंजिल पर स्थित टेंडर बॉक्स में प्रस्तुत करने की अंतिम तारीख 31.10.2018**अप** 3.00 बजे तक है ।
5. टेक्नीकल बिड –I और वित्तीय बिड –II उसी दिन यानि31.10.2018**को अप 3.30 बजे** टेंडर, टेंडरकर्ता जो उपस्थित रहना चाहते है, के समक्ष खोली जायेगी ।
6. टेंडरकर्ता अपना मोहरबंद टेंडर भारतीय कपास निगम लिमिटेड, कपास भवन, प्लॉट नंबर 3/ए, सेक्टर -10, सीबीडी बेलापूर, नवी मुंबई-400614 के 4थी मंजिल पर स्थित टेंडर बॉक्स में निम्नानुसार प्रस्तुत कर सकते है ।

लिफाफा क: टेक्नीकल बिड–Iमें ईएमडी राशि तथा तकनिकी पात्रता के विवरण शामिल होनी चाहिए ।
लिफाफा ख: वित्तीय बिड –IIमें केवल प्राईज बिड शामिल की जाये ।
लिफाफा ग: लिफाफा "ग" में लिफाफा "क" तथा लिफाफा "ख" रखा जायें ।

नोट : प्रत्येक लिफाफे पर टेंडरकर्ता अपना नाम तथा पता स्पष्ट रूप से लिखे। प्रत्येक लिफाफा "क", "ख" तथा "ग" पर उसमें दस्तावेज के अनुसार स्पष्ट रूप से लिखें । इस टेंडर दस्तावेज में कुल 10 पेज है ।

निगम किसी या सभी निविदा स्वीकार या अस्विकार करने का अपना अधिकार आरक्षित रखता है । तथापि निविदा कर्ता निगम से उनके टेंडर की अस्वीकृत करने का कारण पूछ सकता है ।

महा प्रबंधक(क्रय/प्रशा)

संलग्न टेंडर डाक्युमेंट

THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)
KapasBhavan, Plot-No. 3A, Sector 10, CBD Belapur,
Navi Mumbai- 400 614. Telephone No. 27579217,
Fax No. 27579219. CIN:U51490MH1971GOI014733
Web site: http://www.cotcorp.org.inhttp://www.ministryoftextiles.gov.in
E-mail: headoffice@cotcorp.com

CCI/ADM/PRINTING TENDER/2018-1915thOctober, 2018

TENDER NOTICE

Sealed Tenders in prescribed form, are invited from reputed & experienced firms for **"Printing of 700 Wall Calendars"**at The Cotton Corporation of India Ltd, KapasBhavan, Plot No.3A, sector-10, C.B.D. Belapur, Navi Mumbai –400 614 in two bid system i.e. Technical Bid-I and Financial Bid-II, sealed in two separate envelopes.

Sr. No.	Name of the work	Quantity	E.M.D. (Rs.)	Time of completion for the said work
1.	Wall Calendar - size 17" x 27", 12 Sheets, Two Colourprinting on 75gsmMaplitho paper, CCI's logo on top, closed holidays marked in red colour. (as per our sample).	700 nos.	Rs.2,000/- (Rupees Two Thousand only)	The work should be completed and delivered within 12 days from the date of final proof approval.

1. Blank tender forms for the said work are available at the above address at free of costs on working days from 11.00 a.m to 5.00 p.m up to 30**.10.2018**
2. The tender documents can also be down loaded from the Corporation's web site i.e. www.cotcorp.org.inand govt. tender portal**www.eprocure.gov.in.**
3. Earnest money deposit of Rs.2000/- (Rupees Two thousand only) in the form of Bank DD/Pay Order on any scheduled bank in favour of The Cotton Corporation of India Ltd., payable at Mumbai/Navi Mumbai must be enclosed alongwith Technical Bid-I of tenders. Tenders without EMD shall be rejected.
4. Last date for submission of sealed tenders in tender box situated at 4th floor, KapasBhavan, Plot No. 3A, Sector-10, CBD, Belapur, Navi Mumbai - 400 614 is **upto 3.00 p.m. on 31.10.2018.**
5. Date of opening of Technical Bid –I/Financial Bid-II shall be opened at **3.30 p.m. on31.10.2018**, in presence of tenderer who wish to remain present.
6. Tenderer should submit their sealed tender in the tender box placed at 4th floor, The Cotton Corporation of India Ltd, KapasBhavan, Plot No.3A, sector-10, C.B.D. Belapur, Navi Mumbai 400 614 is as under:

   Envelope A : Technical bid-I shall include EMD amount and Technical Eligibility Criteria.

   Envelope B : Financial Bid-II shall include the price bid only.

   Envelope C : Envelope "C" should contain Envelope "A" & Envelope "B" .

Note: State clearly on each envelope the name and address of the tenderer. State clearly on each envelope 'A", 'B", & 'C" as per their contents as above.This document consists of total 10 pages.

Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Deputy General Manager (ADMN/IT)

Encl: Tender document

भारतीय कपास निगम लिमिटेड, नवी मुंबई.
THE COTTON CORPORATION OF INDIA LTD.
कपास भवन,प्लॉट नंबर 3/ए, सेक्टर नं.10, सीबीडी बेलापूर,
KAPAS BHAVAN, CBD, BELAPUR,
नवी मुबई-400614,
NAVI MUMBAI – 400 614.

TENDER DOCUMENT FOR

Printing of 700 WallCalendars

TECHNICAL BID-I

(Should be placed in envelope marked “A”)

भा.क.नि.
CCI

THE COTTON CORPORATION OF INDIA LTD.,
KAPAS BHAVAN, CBD BELAPUR, NAVI MUMBAI – 400 614.

TENDER DOCUMENT FOR
Printing of 700 Wall Calendars

TECHNICAL BID-I
INDEX

Sr.No.	Particulars	Page No.
1.	Technical specifications	4
2.	Technical Eligibility criteria	5
3.	Terms and Conditions	6
4.	Submission of tender and Declaration	7
5.	Check list of documents enclosed	8

TECHNICAL BID –I
(should be enclosed with envelope marked " A ")

TECHNICAL SPECIFICATIONS :
For printing of 700 Wall Calendars

Sr.No.	Description	Details
1.	Paper size	17" x 27"
2.	Quantity	700 nos.
3.	No. of sheets	12 sheets
4.	Printing specification	Two colour printing on 75gsmMaplitho paper, CCI's logo on top, closed holidays marked in red colour.(as per our sample). Black Iron holding patti along with hanging tag should be strong and in good condition.
5.	Paper specifications	75gsmMaplithopaper .
6.	Completion	The work should be completed and delivered within 12 days from the date of final proof approval.

Date : **Seal and Signature of Tenderer**
Place:

TECHNICAL BID – I
(Should be placed in Envelope marked "A")

Technical Eligibility Criteria:

1. Name of the firm with address: The Vendor should have Head Office/Branch Office in Mumbai Navi Mumbai/Thane.	M/s. _____ Official Address: _____ _____ City:-_____PIN: - Tel.No. (O) _____ (R) _____ MobileNo. _____
2. Earnest Money Deposit Amount & their details: **Drawn on any scheduled bank**	Rs. 2000/- (Rupees Two Thousand only) Drawnon_____ Vide DD/PO No. dt. _____ infavour of The Cotton Corporation of India Ltd. Mumbai/Navi Mumbai is enclosed.
3. Registration with various authorities and their Nos. *(Self attested Copies of the same shall be enclosed.)*	A. PAN No._____ B. GST. No. _____
4. Experience Certificates **The agency should have carried out at least two similar type of work.** *Please Note - Self attested copy of experience certificate issued by the organizations /firms for whom the agency have carried out the similar work, should be enclosed.*	1.Name and address of the Agency: _____ Nature of Work Execution:_____ Period From _____to _____ 2.Name and address of the Agency: _____ Nature of Work Execution:_____ Period From _____to _____

Date : **Seal and Signature of Tenderer**
Place:

THE COTTON CORPORATION OF INDIA LTD.
CBD Belapur,Navi Mumbai- 400 614.

TERMS AND CONDITIONS:

1. The parties situated in Mumbai /Navi Mumbai/Thane only can participate in the Tender.
2. The offer shall remain valid for a period of 60 days from the last date of opening of tenders.
3. Earnest Money Deposit amounting to **Rs. 2000/-**(Rupees Two Thousand only) in the form of Crossed Demand Draft/Pay Order drawn on any scheduled Banks in favour of "The Cotton Corporation of India Ltd." payable at Mumbai/Navi Mumbaimust accompany the Technical Bid-I. The EMD of the unsuccessful bidders will be refunded without any interest.Tenders without EMD shall be rejected.
4. If the tenderer is registered under MSEs (micro and small enterprises) or MSEs owned by SC/ST entrepreneurs or NSIC should enclose self attested Copies of their registration. Such tenderes shall be exempted for payment of earnest money deposit**.**
5. If the tenderer neglects or refuses for their rates quoted after submission of their tender to comply with the above conditions or any of them, the earnest money deposit already paid shall be forfeited. Further, if the sucessful tenderer refuse to supply or do not execute the printing order, the earnest money deposited shall be forfeited and future business dealings shall be banned for 5 years.
6. The party who has been banned by CCI for future business dealings will not be entitled to participate in this tender.
7. Rates should be quoted inclusive of all taxes, transportation etc.,delivery at KapasBhavan, Plot no. 3A, Sector 10, CBD Belapur, Navi Mumbai 400614.
8. **The tenderer should enclose self attested copies of their GST. No. and PAN No.**
9. The Financial Bid should be submitted on the letter head of the tenderer. The tender document consisting of (Page No. 3 to 8) duly signed shall be submitted with Technical bid-I and Page No. 9&10 with Financial Bid-II.
10. No escalation in rate shall be considered during the work contract period.
11. The Corporation shall release payment after satisfactory delivery of the files and on receipt of bill within 10 days after deduction of applicable taxes.
12. Interested parties may visit the office before quoting their unit rate to see the sample calendar.
13. Extension of time for completion of work shall not be granted except under natural calamities and other unseen reasons.
14. Supply shall be completed & delivered within **12 days** from the date of final proof approval. If not supplied within stipulated period then Liquiditydamage will be @1% per week or part thereof subject to maximum of 10%.
15. The sealed envelopes containing the tender should be superscribed**"Tender forprinting of 700 Wall Calendars"** and should be dropped in the tender box kept at 4th Floor of this office i.e., the Cotton Corporation of India Limited, KapasBhavan, CBD, Belapur office on or upto**3.00p.m. on31.10.2018,** the technical bid-I shall be opened on the same day at **3.30 p.m**. before the tenderers present.
16. Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

General Manager (Pur/ADMN)

Declaration by Tenderer

I/We have read above terms and conditions and we agree with the same.

Date:
Place:

Seal and Signature of Tenderer

(Should be submitted on letter head of the reputed & experienced firms)

Date: _____

To,
The Cotton Corporation of India Ltd.,
KapasBhavan, Plot No.3A, Sector-10,
CBD, Belapur
Navi Mumbai- 400614

Sub: **Submission of Tender for "Printing of 700 WallCalendars".**

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender notice vide ref. no.CCI/Adm/Printing Tender/2018-19/dated 31.10.2018and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No. _____ dated _____ for Rs.2000/- drawn on _____ towards earnest money deposit.

3 I/We have filled and signed each page of the tender document and the same is enclosed herewith.

4 I/We hereby declare that tender document has been downloaded from CCI websitewww.cotcorp.org.in/www.eprocure.gov.inand it is submitted in original without any alterations/modifications/deletions/additions.

Seal and Signature of Tenderer:

Name:

Capacity /Authority to sign:

Full address:

THE COTTON CORPORATION OF INDIA LTD.
CBD Belapur,Navi Mumbai- 400 614.

CHECK LIST

Please mark (√) as applicable

1. a. Blank tender document obtained from office		Yes		No	
b. Tender document down loaded from web site		Yes		No	
2. Earnest Money Deposit Amount Rs. 2000/- in favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.		Yes		No	
3. Registration of various authorities and their Nos. for Eligibility Criteria *(Self attested Copies of the following must be enclosed)*					
i)	PAN No.	Yes		No	
ii)	GST.No.	Yes		No	
4. Whether self attested copies of experience certificates have been enclosed.		Yes		No	
5. Whether all the pages of the tender document are signed and attached with Technical Bid and Financial Bid as the case may be.		Yes		No	

Date: **Seal and Signature of Tenderer**

Place:

भारतीय कपास निगम लिमिटेड, नवी मुंबई.
THE COTTON CORPORATION OF INDIA LTD.
कपास भवन,प्लॉट नंबर 3/ए, सेक्टर नं.10, सीबीडी बेलापूर,
KAPAS BHAVAN, CBD, BELAPUR,
नवी मुबई-400614,
NAVI MUMBAI – 400 614.

TENDER DOCUMENT FOR

Printing of 700 Wall Calendars

FINANCIAL BID–II

(should be placed in envelope marked " B ")

(Party should submit FINANCIAL BID on their **letterhead** and placed in Envelope-B)

(TO BE SUBMITTED LATEST BY 23.10.2018 UPTO 3:00 P.M. AT 'KAPAS BHAVAN', CBD, BELAPUR.)

To, dt :
The Cotton Corporation of India Ltd.,
Kapas Bhavan,
Plot No.3A, Sector 10,
CBD Belapur,
NAVI MUMBAI – 400 614

Sir,

Sub: **Submission of Tender for Printing of 700 Wall Calendars.**
Ref **:Your tender notice dated 12.10.2018.**

We are submitting our offer for the said work as below.

Bill of Quantity

Sr. No.	Description	Quantity	Unit rate (per copy) in Rs.	Total Amount (of 700 nos.) in Rs.	% of taxes if any on IV	Total Amount including all (V+VI)
I	**II**	**III**	**IV**	**V**	**VI**	**VII**
1.	Wall Calendar - Size 17" x 27", 12 Sheets, Two colourprinting on 75gsmMaplitho paper, CCI's logo on top, closed holidays marked in red colour. (as per our sample). Black Iron holding patti along with hanging tag should be strong and in good condition.	700 nos.				

1. The delivery of printed copies should be made within 12 days from the date of final approval by the Corporation. The vendor will have to delivery 700 copies of Wall Calendar at the Cotton Corporation of India Ltd., Kapas Bhawan, Plot No. 3A, Sector 10, CBD Belapur, Navi Mumbai. No separate delivery charges will be payable to vendor.

2. GST no. of the Cotton Corporation of India Ltd. is 27AAACT4053B1ZS. GST No. of the Corporation should be mentioned on the final Invoice for payment.

Date : **Seal and Signature of Tenderer**
Place :